



# Workplace Safety & Health for Lifts & Escalators 1<sup>st</sup> Run

Programme Details		
Date & Day	:	27 August 2024 (Tuesday)
Duration	:	6.5 hours (excluding breaks and lunch)
Course Time	:	9.00am to 5.00pm
CPD Programme	:	6 STU (LEI / M&E), 6 PDU (PEB) – <i>to be confirmed</i>
Course Venue	:	IES Academy @ Jurong East
Course Fee	:	IES Member \$327.00 Non-Member \$381.50
* Course fee inclusive of prevailing GST. * Certificate of Attendance will be issued to participants with 100% attendance.		

## OBJECTIVE

The aim of the Workplace Safety & Health for Lift & Escalator training course is to equip participants with an understanding of legal obligations, certification procedures, and registration requirements. By the conclusion of the course, participants will gain insight into their Workplace Safety and Health (WSH) responsibilities, enabling them to enhance safety and health standards within their workplace.

## TARGET AUDIENCE

This course is targeted at industry professionals who wish to obtain technical knowledge on Workplace Safety & Health for Lifts & Escalators, which includes:

- Professional Engineers, Specialist Professional Engineers
- Licensed LEIs and potential LEIs
- Lift & Escalator Contractors
- Management staff, Engineers, and Technicians

# Workplace Safety & Health for Lifts & Escalators

## PROGRAMME SCHEDULE

Time	Description
8:30am – 9:00am	Registration / Attendance Taking (Ice Breaking session)
9:00am – 10:45am	Course Introduction and Safety Practice Regulations and Requirements
10:45am – 11:00am	Tea Break (15 min)
11:00am – 12:30pm	Code of Practice on Risk Management Code of Practice on Work at Heights Guidelines on working safely on roofs
12:30pm – 1:30pm	Lunch (1 hour)
1:30pm – 3:15pm	Safe working on Lifts Safe working on Escalators Healthy at workplace
3:15pm – 3:30pm	Tea Break (15 min)
3:30pm – 5:00pm	Discussion on Case Studies & Scenarios Written Assessment

## SPEAKER'S PROFILE



**Er. Lai Yun Tai** holds specialized credentials as a professional engineer, particularly in electrical systems rated at 22 kilovolts (SPE-Electrical 22kV), as well as in lifts and escalators (SPE - Lifts and Escalators), and is recognized as a Licensed Electrical Worker (LEW) at Engineer Grade.

Having served as Deputy Director at C&W Services Operations Pte Ltd, where he oversees the planning, implementation of projects, and maintenance of lift and escalator systems, as well as facility management, he has accumulated a wealth of experience in project management.

Er. Lai has previously worked with esteemed organizations including PSA Singapore, SMRT Train Ltd, Meissner + Wurst (S) Pte Ltd, and Metax Engineering Corp Pte Ltd as well.

Furthermore, Er. Lai fulfils the role of trainer for the Life & Escalator Inspector course and is designated as an lecturer for Electrical Safety (Master's Degree level) at the National University of Singapore (NUS). Additionally, he possesses expertise in delivering SS638 training sessions for various organizations.

Currently he is serving as a Director in P&T Engineer Services in Singapore.

# Workplace Safety & Health for Lifts & Escalators

## REGISTRATION FORM

<b>Date:</b>	<b>27 August 2024 (Tuesday)</b>		
<b>Time:</b>	9.00am to 5.00pm		
<b>CPD Programme:</b>	PDU (PEB), STU (LEI / M&E) – <i>to be confirmed</i>		
<b>Course Fees:</b>	IES Members: \$327.00 / Non-Members: \$381.50		
<b>Course Venue:</b>	IES Academy@Jurong East 80 Jurong East Street 21 #04-10 Devan Nair Institute Singapore 609607		
<b>Course Coordinator:</b>	Nancie Neo; Email: <a href="mailto:nancie.neo@iesnet.org.sg">nancie.neo@iesnet.org.sg</a>		
<b>Closing Date:</b>	16 August 2024, Friday ( <i>or earlier when all seats filled</i> )		
<b>Participant's Details</b>			
Name (as per NRIC):		NRIC/FIN:	
Company:		Designation:	
Billing Address:			
		Postal Code:	
Mobile:		Office:	
Email:			
Please indicate if any	<input type="checkbox"/> IES No:	<input type="checkbox"/> RE/RTO No:	<input type="checkbox"/> Non-Member
	<input type="checkbox"/> PE/LEI No:	<input type="checkbox"/> Company Sponsor	<input type="checkbox"/> Vegetarian
<b>Contact Person (if different from above)</b>			
Name:		Designation:	
Contact Number:			
Email:			
<b>Payment Details (please indicate)</b>			
<input type="checkbox"/> PayNow	<input type="checkbox"/> Bank Transfer	<input type="checkbox"/> Vendors@GOV:	
<input type="checkbox"/> Others:			
<p>➤ Course fee includes course materials &amp; prevailing GST ➤ Certificate of Attendance will be issued to PAID participants with 100% attendance</p>			
<b>Acceptance of Terms &amp; Conditions for Registration of IES Academy Courses / Events</b> I have read, deemed understood and agree to abide to Terms & Conditions for Registration of IES Academy courses / events.			
Name:	_____	Signature & Date:	_____

## **TERMS & CONDITIONS ON COURSE REGISTRATION**

### **Registration**

Any registration, whether on-line or fax will be on a ***first-come-first-served basis*** and will only be confirmed upon receipt of full payment by IES Academy Pte Ltd unless otherwise invoice to company.

All registrations must be submitted with duly completed registration form.

### **Closing Date & Payment**

The closing date of the event will be 1 week prior to event commencement date or earlier. Invoice will be sent to you via email when the course is confirmed to run. **PayNow and Bank Transfer available.**

### **Confirmation of Registration**

Confirmation of registration will be given at least 1 week before the commencement date via email. ***If you do not receive the said confirmation email, you are required to contact IESA at 6463 9211 during office hours.***

IESA reserves the right to allow only confirmed registrants to attend the Event.

### **Withdrawals/Refunds of Fees**

- Written notice **at least 1 week in advance** before the commencement of the event
- Full course fee shall be refunded subjected to 4.5% transaction charge.
- **NO** refund otherwise.
- No show of participant would not be accepted as a valid reason for withdrawal/refund.
- One time replacement is allowed only if written notice is received by us at least 1 week before the commencement of the event. However, when an IES member is replaced by a non-member, the participant has to pay the difference in the relevant fees.

### **Cancellation/Postponement**

Changes in Venue, Dates, Time and Speakers for the Events can occur due to unforeseen circumstances. IES reserves the full rights to cancel or postpone the Event under such circumstances without prior reasons. Every effort, however, will be made to inform the participants or contact person of any cancellation or postponement.

Fees will be refunded in FULL if any Event is cancelled by IESA.

### **Personal Data Protection Act**

I consent to the processing by Institution of Engineers, Singapore of personal data, including sensitive personal data as defined in the Data Protection Act 2014, about me for the proper purposes of Institution of Engineers, Singapore (IES). I undertake to observe the provisions of the Data Protection Act 2014 in relation to any personal data I may myself hold and process as a Members of Institution of Engineers, Singapore, and I agree to indemnify Institution of Engineers, Singapore from liability for any claims or damages that may arise from the processing of this data. For more information kindly refer to [here](#).

### **Enquiries**

For further enquiries, please contact IESA general office at Tel: 6463 9211.