

Our Ref: PUB/CWD/RU/NE-2021

Date: 15 October 2021

Attn: Developers/Contractors

PREVENT FLOODING DURING UPCOMING NORTHEAST (NE) MONSOON DUE TO CONSTRUCTION ACTIVITIES
- SUBMISSION OF DRAINAGE INSPECTION REPORT

The upcoming NE monsoon is expected to bring more rainy days and intense rain. Hence, if any construction activities are not carried out with due care to the public drainage system, it could cause drain obstruction/choke and will lead to floods during rain events.

2 In view of the above, we would like to seek your cooperation to carry out daily inspection on the drainage system within and /or in their construction activities, and submit us an inspection report (see Annex 1) for our record and reference with consisting the following:

- i) **Site plans:** To clearly indicate any drainage works on the plan together with all the existing public drains in and within the vicinity of your construction site.
- ii) **Photos:** To attach photos with clear indication on the drains and drainage inlets/outlets are free from obstruction and constriction conditions. If there are any drainage works, please also provide a series of clear pictures on the drainage works condition.
- iii) **Name and contact:** To provide the project manager or QP who supervised the inspection with their full name, contact number and email address.

3 Kindly return your drainage inspection report within 2 weeks of receipt of this letter. For ease of reference, please save the soft copy report in the following format and send to pub_cwenf@pub.gov.sg:

- **In one pdf file;**
- **Name the file** as “developer’s name – road name – contractor’s name” (Example: HDB - Ang Mo Kio N3C4 – M/S ABC Pte Ltd. PTE - 26 Toh Guan Rd – M/S XYZ Corporation etc).

4 Developers/Owners/Public Agencies are reminded to share the content of this letter with all your contractors and sub-contractors. Please also make sure that your contractor conducts the daily inspection and submit their inspection report to PUB.

5 We would like to reiterate the importance of the daily regular checks on the public drains within and in the vicinity of your construction sites by the project team. Please ensure all parts of the public drainage system is always maintained at its designed flow capacity and in free flow condition.

6 PUB officers will carry out random enforcement checks on construction sites, in particular on those sites that failed to submit the report. Any floods could compromise the public safety and cause property damage, hence, PUB will not hesitate to take stern actions against the contractors who cause interference to the drainage system in and around their construction sites.

7 Together, we can prevent any flooding incidents due to your construction activities/ drainage works during the upcoming NE monsoon period

8 PUB would like to reiterate that we take a serious view of all works that affect our public drainage system, to ensure that the canals are free flowing and functioning smoothly to convey stormwater. Please note that prior approval from PUB must be obtained should there be alteration of any public drainage system. A separate Method Statement on any proposed construction works shall be submitted by the QP to PUB for approval prior to commencing the drainage works via <https://bpu.pub.gov.sg/Forms/TemporaryDRA/Submission>.

9 Please do not hesitate to contact the our officers for any queries.

- Ms Rosyahti: Rosyahti_MAULOT@pub.gov.sg or [DID: 68852488](tel:68852488)
- Mr Ng Yu Yee: Ng_Yu_Yee@pub.gov.sg

Yours faithfully,



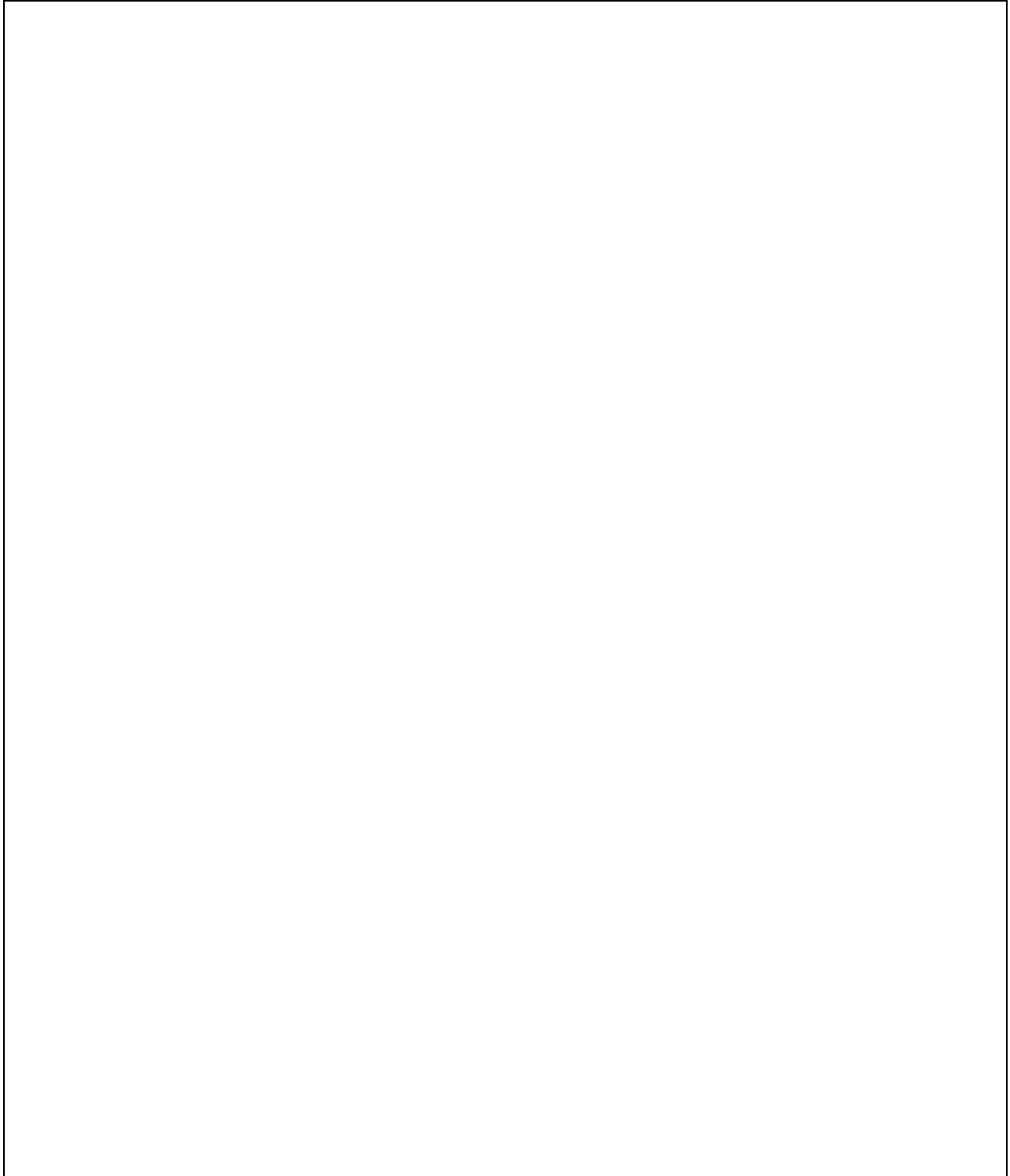
Lee Cai Jie
Chief Engineer (Drainage Operations)
Catchment & Waterways Department
PUB, Singapore's National Water Agency

Site Plan

Annex-1

Project Title : _____
: _____
Contractor : _____
Developer : _____
Project Manager : _____
Date of Inspection : _____

Site plans: To clearly indicate any drainage works on the plan together with all the existing public drains in and within the vicinity of your construction site.



Photos

Annex-1

Photos: To attach photos with clear indication on the drains and drainage inlets/outlets are free from obstruction and constriction conditions. If there are any drainage works, please also provide a series of clear pictures on the drainage works condition.

Name of Project Manager or QP / Signature / Date

Name and contact

Annex-1

Name and contact:

Name	Appointment	H/P	Email Address

Sample of the weekly inspection report

Site Plan (SAMPLE)

Annex-1

Project Title : Proposed Development @ xxxxxxxxxxxx
 Contractor : M/s ABC
 Developer : M/s DEF
 Project Manager : Mr XYZ
 Date of Inspection : 11/1900

Site plans: To clearly indicate any drainage works on the plan together with all the existing public drains in and within the vicinity of your construction site.



Photo (SAMPLE)

Annex-1

Photos: To attach photos with clear indication on the drains and drainage inlets/outlets are free from obstruction and restriction conditions. If there are any drainage works, please also provide a series of clear pictures on the drainage works condition.



Name of Project Manager or QP / Signature / Date

Name and Contact (SAMPLE)

Annex-1

Name and contact:

Name	Appointment	H/P	Email Address
Mr XYZ	Project Manager	1234567	XYZ@gmail.com
Mr def	Manager	2345678	def@gmail.com
Mr 123	QP	3456789	123@yahoo.com