



Project Management Registry

Registration of

Certified Project Manager (CPM)

Certified Project Engineer (CPE)

Associate Certified Project Engineer (Assoc. CPE)

Terms and Conditions

1. Objectives

Project Management is an important skill for engineering professionals. Being the national body for engineers, IES has taken the initiative to set up an industry-based registry for the registration of Project Engineers and Managers. The certification will provide the recognition and assurance to companies and employers on the competencies, experience and continuing relevancy of the engineers.

2. Qualifying Criteria

To register as a CPM / CPE /Associate CPE, candidates must possess or meet the following criteria:

- i) make a written application made in accordance with the format and requirements as stipulated in the application form;
- ii) Professional Certificate in Project Management issued jointly by IES-Temasek Polytechnic (TP) or
Master Degree in Project Management or equivalent or
Certified Project Manager Professional (PMP®)
- iii) be a registered IES member of any category (other than Student Member) or be eligible for IES Membership at the time of application and with no outstanding of membership fees
- iv) The examination results of the Certificate in Project Management issued by IES-TP will be valid for 3 years to allow the candidate sufficient time to meet all the qualifying criteria and satisfactorily complete the assessment to be registered as a CPM or CPE or Associate CPE.
- v) **Successful applicants are entitled to use the designated abbreviation CPM or CPE or Assoc. CPE.**

2.1 For CPM Certification

To register as CPM, candidates must possess or meet the following criteria:

- i) possess a minimum of three (3) years relevant project management experience for IES Members, Senior Members and Fellows; or possess five (5) years relevant project management experience for IES Associate Members;
- ii) submit a report detailing project management experience, duly certified by immediate supervisor;
- iii) accumulated project management experience in projects with a combined value of not less than S\$10 million. Exceptions are considered on a case-by-case basis;
- iv) attend a Professional Interview by Project Management Monitoring Committee on a case-by-case basis.

2.2 For CPE Certification

To register as CPE, candidates must possess or meet the following criteria:

- (i) possess a minimum of one (1) year relevant project management experience for IES Members, Senior Members and Fellows; or possess two (2) years project management experience for IES Associate Members;

2.3 For Associate CPE Certification

Project Experience and Experience Report are not required.

3. Documents Required For New Registration:

To register as CPM / CPE / Associate CPE, candidates must possess or meet the following criteria:

- i) make a written application made in accordance with the format and requirements as stipulated in the application form;
- ii) a copy of IES membership certificate;
- iii) a copy of Professional Certificate in Project Management issued jointly by IES-TP after successful completion of the prescribed examination of not more than 3 years or a certified true copy of Master Degree in Project Management or equivalent or a certified true copy of Project Manager Professional (PMP®) Certification
- iv) a report detailing project management experience, duly certified by immediate supervisor or CPM. (For CPM only)
- v) copy of academic qualification

4. Documents Required For Renewal Registration:

To register as a CPM / CPE / Associate CPE, candidates must possess or meet the following criteria:

- i) a written application made in accordance with the format and requirements as stipulated in the application form;
- ii) a copy of IES membership certificate and with no outstanding of membership fees;
- iii) With effect from 1 February 2012, Continuing Professional Development Unit is not required.

5. Fees Payable

- i) All applications shall be accompanied by cheque/bank draft for the appropriate processing fee as stated in the fee structure. The fee structure for all applications is as follows:

	Total Fee (*Include GST) <i>* w.e.f 1 January 2023</i>	Total Fees (Before GST)	* <i>Application Fee</i> (before GST) <i>• Only for new applicatio n only</i>	<i>Subscription Fee</i> (before GST) (Annual)
CPM	\$ 172.80	\$160	\$ 100	\$ 60
CPE	\$ 86.40	\$ 80	\$ 50	\$ 30
Associate CPE	\$ 86.40	\$ 80	\$ 50	\$ 30

- ii) Cheque must be crossed and made payable to " I E S ". Application fee paid is not refundable. Subscription fee will be refunded on unsuccessful applications. The Project Management Registry may adjust the fees without giving any prior notice;
- iii) Please quote registration number (if any) in all your correspondence and inform the respective Registry concerned if there are any changes in your personal particulars or employment;
- iv) Application is to be submitted personally or by post to:

**Project Management Registry
c/o The Institution of Engineers, Singapore
70 Bukit Tinggi Road, Singapore 289758**

For Enquiry, please telephone: **6461 1249 / 6469 5000**

6. Authority Of Project Management Registry

- i) The Project Management Registry reserves the right to review the registration status of the registered applicants from time to time.
- ii) The Project Management Registry shall de-register the applicants from the register if the applicants fail to fulfill the registration requisites or comply with IES Code of Ethics.
- iii) The Project Management Registry is not bound to accept any application notwithstanding that the applicant may have complied with the minimum requirements as set forth in this brochure. Furthermore, the applicant is also deemed to accept that the Project Management Registry is not bound to assign any reasons for rejecting applications or de-registering an applicant from the CPM / CPE / Associate CPE register.