



Joint Accreditation Committee (JAC) (M&E)  
c/o Institution of Engineers, Singapore (IES)  
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**Accreditation of Mechanical & Electrical (M&E)  
Accredited Site Supervisor  
Resident Engineer (RE) and Resident Technical Officer (RTO)**

**Rules for Professional Conduct and Discipline**

1. All accredited RE/RTO are required to order their conduct so as to uphold the dignity, standing and reputation of the RE/RTO profession.
2. Member shall not be convicted by a competent tribunal of a criminal offence.
3. Member who is the subject of a complaint or member who is convicted of a criminal offence shall be subjected to the following due processes:
  - (a) The Joint Accreditation Committee (JAC)(M&E) shall review the complaint or information referred to them for the purpose of determining if there are sufficient merit therein to warrant the institution of disciplinary proceedings against the Accredited Site Supervisor concerned, and may for the purpose of conducting such review, appoint a Disciplinary Committee which shall consist of representatives from the Association of Consulting Engineers Singapore (ACES), Institution of Engineers, Singapore (IES) and Building and Construction Authority (BCA).
  - (b) In conducting a review, the Disciplinary Committee may require the complainant (if any) or the Accredited Site Supervisor concern to answer any question or to furnish any or information that the Disciplinary Committee considers relevant for the purpose of the review.

- (c) The Disciplinary Committee shall give the Accredited Site Supervisor the opportunity to make his/her representation in relation to the complaint.
- (d) The Disciplinary Committee will review and investigate (if required) the complaint and make recommendations to the JAC (M&E).
- (e) The JAC (M&E) shall review the report from the Disciplinary Committee and decide on the following actions:
  - (i) dismiss the complaint; or
  - (ii) issue a letter of advice or a letter of warning to the Accredited Site Supervisor; or
  - (iii) suspend the Accredited Site Supervisor for a period not exceeding 12 calendar months; or
  - (iv) revoke the certificate of accreditation of the Accredited Site Supervisor.

***Member whose accreditation has been revoked may re-apply for accreditation after a minimum of two years from date of revocation.*** IN such a case, applicant will have to demonstrate and satisfy the JAC (M&E) that he/she can uphold the dignity, standing and reputation of the Accredited Site Supervisor profession; and that he/she will not re-commit further criminal offence(s). Notwithstanding the above conditions, JAC (M&E) is not bound to assign any reasons for rejecting any application.

- (f) An Accredited Site Supervisor who is aggrieved by any decision of the JAC (M&E) may within 14 days of the decision, whose decision shall be final.
- (g) Where the person who made the complaint or gave the information to the JAC (M&E) is dissatisfied with the decision of the JAC (M&E), he/she may, within 14 days of the decision whose decision shall be final.
- (h) A member whose accreditation is suspended or revoked shall immediately cease to perform the duties of an Accredited Site Supervisor.